

**Pikes Peak Music Teachers Association
Festival/Student Activity Report**

Name of Festival or Student Activity: _____
 Date of Event: _____
 Name & Address of Location: _____

Number of PPMTA Students Participating: _____ Number of PPMTA Teachers Participating: _____
 Number of NON- PPMTA Students Participating: _____ Number of NON-PPMTA Teachers Participating: _____

Rooms Used: _____

Chair(s): _____

Open to Public: YES ___ NO ___ Admission Charged: YES ___ Amount \$ _____ NO ___

Judge(s): YES ___ NO ___ (complete below)

Name: _____ Phone: (_____) _____ # Hours worked: _____
 Name: _____ Phone: (_____) _____ # Hours worked: _____
 Name: _____ Phone: (_____) _____ # Hours worked: _____
 Name: _____ Phone: (_____) _____ # Hours worked: _____

INCOME

PPMTA Student Fees	\$ _____ per student x # students =	\$
Non-Member Student Fees	\$ _____ per student x # students =	
PPMTA Teacher Fees	\$ _____ per teacher x # teachers =	\$
Non-Member Teacher Fees	\$ _____ per teacher x # teachers	
Lunches for Teachers	\$ _____ per lunch x # lunches =	\$
Other		\$
Total Income		\$

EXPENSES

Facility Fee	\$	
Room Fee (if applicable)	\$	
Room Fee (if applicable)	\$	
Piano Tuning	\$	
Piano Moving	\$	
Judges Fees (\$40/hr)	\$	
Standby Judge (\$40)	\$	
Printing/Copying	\$	
Food for Judges & Workers	\$	
Awards	\$	
Supplies	\$	
Postage	\$	
Other	\$	
Total Expenses		\$

Total Income \$ _____ - Total Expense \$ _____ = Net (+ or -) \$ _____

Report Prepared By: _____ Phone: _____ Date: _____
 Festival Form: 01/17/2018